

1 **Hawaii Republican Party**
2 **Honolulu County Republican Party Rules (County Rules)**
3 **Adopted March 28, 2003**
4

5 **ARTICLE I. AUTHORITY**

6 These Rules are established to supplement the portions of the Hawaii Republican
7 Party State Rules, herein referred to as "State Rules", where the Honolulu
8 County Committee is referred to or responsibilities of the County Committee are
9 outlined as they apply to the County of Honolulu.
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12 **ARTICLE II. COUNTY COMMITTEE**

13 SECTION 201. PURPOSES, DUTIES, AND RESPONSIBILITIES.

14 There is hereby established the Honolulu County Republican Party County
15 Committee. The County Committee shall:

- 16 1. Supervise the affairs of the Honolulu County Republican Party.
- 17 2. By active participation and involvement:
 - 18 a. Advise and assist with the implementation within Honolulu County of an
19 action plan, during each two-year period between public elections,
20 including:
 - 21 • A voter identification and preference survey.
 - 22 • Registration of voters favorable to Republican governmental policies,
23 programs and candidates.
 - 24 • Delivery of any absentee ballot applications to identified voters.
 - 25 • Transportation of voters to the polls on Election Day.
 - 26 • Provide staffing of polling places as permitted by law and provide
27 for ballot security.
 - 28 b. Develop and promote the Hawaii Republican Party's philosophy, policies
29 and platform.
 - 30 c. Assist with the campaign activities of Republican candidates within the
31 City and County of Honolulu.
 - 32 d. Raise necessary funds for Honolulu County Republican Party operations
33 and activities and assist in State fund-raising programs.
 - 34 e. Provide a communication link between the members and supporters, the
35 Party and its officers, Republican elected officials, and other
36 Republicans in government.

- 1 f. Carry out a public relations program relative to the City and County of
2 Honolulu.
- 3 g. Develop, promote and carry out programs to provide information and
4 create interest in politics and government at all levels.
- 5 h. Advance the purpose of the Party as set forth in these Rules and the
6 State Rules.
- 7 i. Recruit and train candidates and provide analysis and management for the
8 Party on campaigns within the City and County of Honolulu.
- 9 j. Promote a County platform consistent with the Party.
- 10 k. Hold regular County Conventions for the purpose, among others, of
11 establishing rules consistent with the State Rules for the governing of
12 Honolulu County and the House Districts within the County.
- 13 l. Assist and supervise all House Districts within the County.
- 14 3. Hold a County Convention in each odd-numbered year to elect County officers
15 and to make amendments to the County Rules.

16
17 SECTION 202. MEMBERSHIP.

18 The County Committee shall be composed of:

- 19 1. The Officers as elected at the County Convention in each odd-numbered year
20 (Chair, Vice Chair-East Oahu, Vice Chair-Central Oahu, Vice Chair-Windward
21 Oahu and Vice Chair-Leeward Oahu, Secretary, and Treasurer.)
- 22 2. The immediate Past-County Chair, if he/she is a resident of the City and
23 County of Honolulu.
- 24 3. The State Party Chairman, if he/she is a resident of the City and County of
25 Honolulu.
- 26 4. Each House District Chairperson in the City and County of Honolulu or their
27 representative. These people will serve as ex-officio members and their
28 absence will not affect a quorum.
- 29 5. One representative, who resides in the City and County of Honolulu, of each
30 Republican auxiliary organization recognized by the Honolulu County (as
31 defined by Section 329 of the State Rules). These people will serve as ex-
32 officio members and their absence will not affect a quorum.
- 33 6. All elected officials who are both members of the Hawai'i Republican Party
34 and residents of the City and County of Honolulu. These people will serve
35 as ex-officio members and their absence will not affect a quorum.
- 36 7. The appointed Chairs of the Standing Committees as set forth in Article V,
37 Sections 1 and 4, Honolulu County Rules. The Committee Chairs will serve

1 as ex-officio members without a vote, and their presence will not affect a
2 quorum.

3
4 SECTION 203. MEETINGS.

5 The County Committee will hold a bi-monthly meeting at a time and place
6 established by the County Chair. Additional meetings may be called by the
7 Chair or upon the written request of three members of the County Committee.
8

9 SECTION 204. QUORUM.

10 A quorum at any meeting shall consist of one-third of all members of said
11 committee and eligible to vote, but in no event less than three. A majority
12 vote of those present, but not less than a quorum, is required for the adoption
13 of any action.
14

15 SECTION 205. MEETING ATTENDANCE.

16 All members of the County Committee are expected to attend every regular
17 meeting in person, or by representation as specified in Article II, Section 205
18 of these Rules. Failure of any County Committee member (except ex-officio) to
19 attend three consecutive meetings of the Committee during each two-year period
20 between County elections, without excuse from the Chair shall mean that the
21 office of said officer or representative shall be declared vacant.
22

23 SECTION 206. ALTERNATE REPRESENTATION AT MEETINGS.

24 A member of the County Committee who cannot attend a meeting may be represented
25 by his or her immediate elected subordinate officer, if any, as an alternate,
26 without specific designation. If there is no immediate elected subordinate
27 officer, the absent member may be represented by any other member of his or her
28 body, whom he or she designates, in writing prior to the meeting, as an
29 alternate.
30

31 SECTION 207. PARLIAMENTARY PROCEDURE.

32 At any County Committee meeting or convention, the rules of parliamentary
33 procedure as set forth in the most current version of Robert's Rules of Order,
34 shall govern except where inconsistent with these Rules or the State Rules.
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38

1 **ARTICLE III. OFFICERS**

2 SECTION 301. OFFICERS.

3 The Officers of the County Committee shall consist of a Chair, a Vice Chair-
4 East Oahu, Vice Chair-Central Oahu, Vice Chair-Windward Oahu and Vice Chair-
5 Leeward Oahu, a Secretary and a Treasurer. They shall be elected in each odd-
6 numbered years at the County Convention. The Chair shall not be eligible to
7 serve more than four consecutive years as Chair. Other officers shall be
8 eligible to succeed themselves, without limitation, in the same office.

9
10 SECTION 302. VACANCIES.

11 A vacancy in any office of the County Committee shall be filled within thirty
12 days by appointment by the County Chair and majority vote of the County
13 Committee.

14
15 **ARTICLE IV. DUTIES AND RESPONSIBILITIES**

16 SECTION 401. DUTIES AND RESPONSIBILITIES OF THE COUNTY CHAIR.

17 The Chair shall:

- 18 1. Preside at all meetings of the County Committee.
- 19 2. Appoint all County Committee standing and special committee chairs with
20 approval of the County Committee.
- 21 3. Be an ex-officio member of all committees, except nominating.
- 22 4. Perform the duties usual to the office or as required by the County
23 Committee.
- 24 5. Be an ex-officio voting member of all organized bodies of the County.
- 25 6. Serve as a member to the State Committee.

26
27 SECTION 402. DUTIES AND RESPONSIBILITIES OF THE VICE CHAIRS.

28 The Vice Chairs shall:

- 29 1. Assist the Chair at the direction of the Chair.
- 30 2. Assume the duties, responsibilities and authority of the County Chair in
31 his or her absence, or in the event of a vacancy, until the position is
32 filled or until otherwise directed by the County Committee.
- 33 3. Recruit and assist Republican candidates.
- 34 4. Assist with fundraising in his/her geographical area.
- 35 5. Promote the Party by participating in civic organizations.
- 36 6. Carry out the Party's public relations program and promote effective
37 communications among the people, the Party and public officials.

1 SECTION 403. DUTIES AND RESPONSIBILITIES OF THE SECRETARY.

2 The Secretary shall:

- 3 1. Keep records and transmit minutes of the County Committee proceedings.
- 4 2. Maintain the County Committee files.
- 5 3. Perform additional duties as prescribed by the Chair with approval of the
- 6 County Committee.

7
8 SECTION 404. DUTIES AND RESPONSIBILITIES OF THE TREASURER.

9 The Treasurer shall:

- 10 1. Receive, safeguard and expend all monies subject to the approval of the
- 11 County Chair and act as one of the signatories on all checks and documents.
- 12 2. Prepare an annual financial statement, filing a copy with the County
- 13 Committee. Any Republican in good standing may examine this copy.
- 14 3. Perform the usual duties of the office or as required by the County
- 15 Committee.
- 16 4. Be responsible for the timely submission of campaign spending reports
- 17 required of the Party and by Federal and State laws.

18
19 **ARTICLE V. COMMITTEES**

20 SECTION 501. STANDING COMMITTEES.

21 The Chair of the County Committee shall appoint, with the consent of the County

22 Committee, the Chairs of the following Standing Committees:

- 23 1. Resolutions Committee.
- 24 2. Membership Committee.
- 25 3. Candidates Advisory Committee.
- 26 4. Rules Committee.
- 27 5. Community Activities Chair.

28
29 These Standing Committees Chairs shall serve as non-voting members of the

30 County Committee.

31
32 SECTION 502. FINANCIAL CONTROL.

33 The County Chair and the Treasurer must approve all financial commitments or

34 expenditures except as provided in these Rules and/or the State Rules.

1 **ARTICLE VI. COUNTY CONVENTION**

2 SECTION 601. COUNTY CONVENTION.

3 The Chair, or, in default thereof, the Chair of the State Party will call a
4 Honolulu County Convention held during March of every odd-numbered year.
5 Additional County Conventions may be called by the County Chair or by a
6 majority vote of the County Committee.

7
8 SECTION 602. BASIC REPRESENTATION.

9 Eligible to vote at such Conventions shall be all State Convention Delegates.
10 State Convention Alternates shall also be Alternates to the Convention.

11
12 SECTION 603. REPUBLICAN ELECTED OFFICIALS.

13 Elected Republican officials holding County or State of Hawaii offices shall be
14 delegates to the County Conventions from their respective precincts and shall
15 be in addition to the number of delegates to which their precinct would be
16 entitled under the Section 203 of the State Rules.

17
18 SECTION 604. NON-VOTING PARTICIPANTS.

19 The County Committee may also invite other Republicans or guests to attend any
20 County Convention as non-voting participants. The County Committee shall
21 determine the number, allocation and privileges of these participants.

22
23 SECTION 605. PURPOSE.

24 The County Convention shall:

- 25 1. Elect Officers of the County Committee during each odd-numbered year.
- 26 2. Adopt, repeal, or amend the County Committee Rules by two-thirds (2/3rds)
27 vote of the delegates present and voting, provided, however, that all rules
28 so adopted shall be consistent with the State Rules. All rules will take
29 effect upon adjournment of the County Convention at which they are passed.
- 30 3. Adopt a County Platform, if so desired, consistent with the State Platform
31 in each General Election year, by majority vote.

32
33 SECTION 606. ELECTION OF CONVENTION OFFICERS.

34 The Convention shall elect a Temporary Chair and Temporary Secretary for the
35 Convention. Other officers shall be elected as determined by the Convention.

1 The County Committee Chair shall appoint all Committee Chairs of the Convention
2 as early as possible to allow work to be completed and reports circulated prior
3 to the Convention date.

4
5 SECTION 607. ELECTION RESULTS.

6 The County Secretary shall report the County Committee election results in
7 writing to the State Party Headquarters seven days after the election.

8
9 **ARTICLE VII. FUNDRAISING**

10 SECTION 701. COUNTY FUNDRAISING.

11 All monies raised within the County by members of the County Republican Party
12 shall be used for Honolulu County Republican Party activities. All monies
13 raised must be reported to the State Party a minimum of two weeks prior to the
14 filing deadlines for all campaign spending reports.

15
16 SECTION 702. CAMPAIGN CONTRIBUTIONS.

17 The County Chair will approve any funds for individual campaigns subject to
18 State Rules and State Party approval.

19
20 **ARTICLE VIII. INCONSISTENCIES**

21 If inconsistencies occur between the County Committee Rules and the State
22 Rules, the most recently adopted State Rules shall govern. The State Rules
23 will apply in all matters not mentioned in these County Rules and covered by
24 the State Rules